IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

CHIPPEWA FALLS PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
September 2012

September 12th, 2012, 5:15 P.M.
Chippewa Falls Public Library
Downstairs Meeting Room

AGENDA:

1. Call to order
2. Roll Call of members
3. Approval of agenda
4. Disposition of the minutes of the regular meeting of August 15, 2012- enclosure
5. Disposition of the vouchers to be paid from the 2012 budget after September 20, 2012
6. Public appearances by citizens
7. Correspondence - None
8. Management report--Enclosure
9. Committee reports—Enclosure
10. Current Business
    a) Meeting Room - Food policy
    b) Fax module to the copier
    c) Additional cameras
    d) Carpet--need for RFPs (request for proposals/estimates)
    e) Page - Frank
    f) Excel Energy Audit - Enclosure
    g) Update on I-Pads (Presto Grant)
    h) Policy manual update and policies for approval
        i. Credit Card policy
        ii. Draft IPad policy
11. Strategic Year Plan - Enclosures
12. Announcements
13. Items for future consideration
    a) General Library policy manual
14. Adjournment

CERTIFICATION OF OFFICIAL NEWSPAPER

I hereby certify that a copy of this notice has been posted on the City Hall bulletin board and a copy has been given to the Chippewa Herald on ___09/11/2012_____ at __09:00 AM__ by ____AJZ_____.

Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
September 12, 2012

1. **Call to Order**
Meeting was called to order by Vice President Linda Nebelsiek at 5:15 PM.

2. **Roll Call of Members**
Members Present: Hicks; Hoekstra (5:18 pm); Nebelsiek; Peterson; Russell

Members Absent: Adams; Miller

Others Present: Director Virginia Roberts; Confidential Administrative Assistant Amanda Zuege

3. **Approval of Agenda**
Motion by Russell, seconded by Peterson to approve agenda. All present voting Aye. Motion carried.

4. **Disposition of Minutes of Regular Meeting of August 15, 2012 Board Meeting**
Motion by Peterson, seconded by Hicks to approve the minutes of the regular meeting of the library board held August 15 2012. All present voting Aye. Motion carried.

5. **Disposition of the Vouchers to be Paid from the 2012 Budget on September 20, 2012**
Motion by Russell, seconded by Hicks to approve payment of September vouchers from the 2012 budget. All present voting Aye. Motion carried.

6. **Public Appearances**
None

7. **Correspondence**
A member from AARP built a cabinet for the AARP papers and they would like the cabinet kept in the big conference room. We will allow the cabinet in the room during tax season time and the cabinet will need to be moved when tax season is not in progress.

8. **Management Report**

The report was reviewed.

The turn-out for Teen Night was well. Another Teen Night will be held on October 19. There is a story in the Volume 1 about Colleen Crowley. On Friday, United Way of the Greater Chippewa Valley volunteers are coming to do some book shifting-work.

9. **Committee Reports**
None

10. **Current Business**

a) Meeting Room - Food policy
Update Meeting Room policy to include food with a $25 cleaning fee if library staff has to do any cleaning.

b) Fax module to the copier
Motion by Russell, seconded by Hicks to put a fax module in the copier by reference for an additional $22 per month contract. All present voting Aye. Motion carried.

c) Additional cameras
This will be delayed until we get carpeting installed.

d) Carpet--need for RFPs (request for proposals/estimates)
Phone calls will be made to move forward and get proposals/estimates.

e) Page - Frank
We have a new page, Frank Rineck. He is working very hard and shows enthusiasm.

f) Excel Energy Audit - Enclosure
Randy did some of the changes already that were on the Proposed list. Motion by Hicks, seconded by Hoekstra to spend $129.00 to complete the Proposed Direct Install Measure list. All present voting Aye. Motion carried.

g) Update on I-Pads (Presto Grant)
The board member with the update was not present. Presto did want publicity in the newspaper as well as the television.

h) Policy manual update and policies for approval
   i. Credit Card policy
   After the necessary changes are made there was a motion by Hicks, seconded by Peterson to approve the Credit Card policy. Hicks, Nebelsiek, Peterson, and Russell voting AYE and Hoekstra voting NAY. Motion Carries.

   ii. Draft IPad policy
   Motion by Russell, seconded by Peterson to approve the iPad Borrowing Agreement/4-hour In-house Use Only. All present voting Aye. Motion carried.

11. Strategic Year Plan
No goals or objectives yet. Suggestions are being asked from the department heads and the board members.

12 Announcements
The Hyde Center is holding their Chippewa Chili Cook-off contest again this year.

12. Items for future consideration
a) Lucas
b) Fines from City
c) General Library Policy Manual
d) Handbook Update

13. Adjournment
Motion by Hoekstra, seconded by Hicks to adjourn.
All present voting Aye. Motion carried.

Meeting adjourned at 6:38 PM.

Respectfully Submitted,
Amanda Zuege, Confidential Administrative Assistant