Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
January 11, 2012

1. **Call to Order**
Meeting was called to order by Board President Connie Russell at 5:15 PM.

2. **Roll Call of Members**
Members Present: Adams; Hicks; Hoekstra; Nebelsiek; Russell; Peterson

Members Absent: Miller

Others Present: Library Director Darryl Eschete, Confidential Administrative Assistant Amanda Zuege

3. **Approval of Agenda**
Motion by Adams, seconded by Nebelsiek to approve agenda. All present voting Aye. Motion carried.

4. **Disposition of Minutes of Regular Meeting of December 14, 2011 Board Meeting**
Motion by Peterson, seconded by Hoekstra to approve the minutes of the regular meeting of the library board held December 14, 2011. All present voting Aye. Motion carried.

5. **Disposition of the Vouchers to be Paid from the 2011 Budget on January 19, 2011**
Motion by Hoekstra, seconded by Hicks to approve payment of January's vouchers from the 2011 budget. All present voting Aye. Motion carried.

6. **Disposition of the Vouchers to be Paid from the 2012 Budget on January 19, 2012**
Motion by Nebelsiek, seconded by Peterson to approve payment of January's vouchers from the 2012 budget. All present voting Aye. Motion carried.

7. **Public Appearances**
None

8. **Correspondence**
A letter was received by Director Eschete in which a patron complains about the smoking going on immediately outside of the library entrance. Director Eschete will talk to an attorney to determine if the library can legally disallow smoking on the sidewalk in front of the main entrance.

9. **Management Report**
Director Eschete reported the following of note:

- Had first "Superyule" event with 160 people attending. Activities included Santa, crafts, and puppet show with interpreter. The puppet show had 84 people attend.
- Has been working on cleaning the history room and hopes to have that up and running by the end of February.
- Had a training session for all full-time staff which was about dealing with angry patrons.

- Shared all the circulation information and the reference question statistics. both areas have increased in production.

10. **Committee Reports**

Showed a print-out of all items and the prices of all products that would be paid for by the Technology account.

Motion by Hoekstra, seconded by Hicks to approve the minutes of the Technology Committee meeting held January 9, 2012. All present voting Aye. Motion carried.

11. **Current Business**

a) **Update on upstairs flooring project**

The carpet will be started on the evening January 13th 2012 and is scheduled to be finished the next day. The floor will be ready for traffic immediately after installation.

b) **Update on possible window project**

Director Eschete will not have any further information on this item until after the Committee 1 meeting is held.

c) **Update on hiring of new clerk**

Brandi Kinderman was hired for the clerk position. She was a Page for several years and has effectively been promoted.

12. Announcements—

a) Friends of the Chippewa Falls Public Library Winter Book Sale January 17th and 18th

This will take place in the large meeting room of the library.

b) AARP Tax Help @ Chippewa Falls Library to Begin February 2nd

Their schedule is on the library website. AARP will have a phone this year to received calls and make appointments. With the upgraded wireless, they will be able to submit prepared returns directly from the site. Many tax forms are already in the library

13. Items for future consideration

>Continuing upgrade of inside furnishings

14. Adjournment

Motion by Adams, seconded by Hoekstra to adjourn.
All present voting Aye. Motion carried.

Meeting was adjourned at 5:54 PM.

Respectfully Submitted,
Amanda Zuege, Confidential Administrative Assistant