

**Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
December 13, 2017**

1. Call to Order

Meeting was called to order by Board President Sarah Jones at 5:00 p.m.

2. Roll Call of Members

Members Present: Hoekstra, Jones, King, Newton, Pamperin, Rasmus

Absent: Ambelang

Others Present: Director Joe Niese; Confidential Administrative Assistant Deb Braden

3. Approval of Agenda

Motion by King seconded by Hoekstra to approve the agenda as amended. All present Voting Aye. Motion carried.

4. Closed Session under WI Statutes 19.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. "to:

a) Raises for fulltime staff and Admin. Asst.

b) Director Raise

Motion made by Pamperin, seconded by Rasmus to go into Closed Session under WI Statutes 19.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. "To consider raises for fulltime staff and Admin. Asst. and Director raise with only the Board of Trustees present. . Roll Call Vote taken. Aye Hoekstra, Jones, King, Newton, Pamperin, Rasmus. All present Voting Aye. Motion carried. When to closed session at 5:03 pm.

Motion made by King, seconded by Hoekstra to return to open session. All present Voting Aye. Motion carried. Returned to open session 5:20 pm.

Motion made by Newton, seconded by King to give a 1% raise for fulltime staff and Admin, Asst. in the same compensation as the City. Roll Call Vote taken. Aye: Hoekstra, Jones, King, Newton, Pamperin, Rasmus. All present Voting Aye. Motion carried.

Motion made by Pamperin, seconded by King to allow a step increase plus a 1% increase to the Library Director. Roll Call Vote taken. Aye: Hoekstra, Jones, King, Newton, Pamperin, Rasmus. All present Voting Aye. Motion carried.

5. Disposition of the minutes of the regular meeting of November 15, 2017.

Motion made by Hoekstra seconded by Rasmus to approve the minutes of the regular meeting of November 15, 2017 as corrected. All present Voting Aye. Motion carried.

6. Disposition of the vouchers to be paid from the 2017 budget after December 19, 2017.

Motion made by Hoekstra seconded by King to approve payment of the vouchers to be paid from the 2017 budget after December 19, 2017. Roll call Vote take. Aye –Hoekstra, Jones, King, Newton, Pamperin, Rasmus. All present Voting Aye. Motion carried.

7. Public appearances by citizens.

None

8. Correspondence

Annual Christmas Cards from vendors and Mayor.

9. Management report

Director Niese presented the Management Report. He talked about highlights from the report. The Library had a busy November as regards to programming. The Library has also received a new door on the side of Library to replace the problematic original door. A new defibrillator was also installed to replace the outdated one.

10. Committee reports

a) None

11. Current Business

a) Additional Plaque for Virginia O. Smith Meeting Room

Motion made by Hoekstra, seconded by Pamperin to order another plaque for the Virginia O. Smith Meeting Room to be placed on the Children's side of the Library. All present Voting Aye. Motion carried.

b) Breach Update

Director Niese gave an update about the breach in patron records in the IFLS system. They determined that most of the records were from the Eau Claire Library. They have taken the Driver's License ID out of the data base as a further security precaution.

12. Announcements

a) Reception for the Virginia O. Smith Meeting Room

A committee of Jones, Hoekstra will work with Director Niese on the dedication ceremony for the Virginia O. Smith Meeting Room scheduled for January 6th from 11am to 2 pm.

13. Items for future consideration.

a) Chippewa Falls Public Library Strategic Long-Range Plan

The meeting for the Library Strategic Long-Rang Plan will be held immediately after the regularly scheduled January Board of Trustees meeting.

b) Circulation follow up-to determine why our circulation has been dropping.

c) Update on the roof scheduled for this Spring-whether the removal of Asbestos will curtail hours of operation.

14. Adjournment

Motion made to adjourn by King seconded by Pamperin. All present Voting Aye. Motion carried. Meeting adjourned at 6:00 p.m.

Respectfully Submitted,
Deb Braden, Confidential Administrative Assistant