Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
May 13, 2015

1. Call to Order
Meeting was called to order by Board President Mary Ann King at 5:00 p.m.

2. Roll Call of Members
Members Present: Ambelang, Hoekstra, Hull, King, Miller, Russell
Absent: Rasmus
Others Present: Director Joe Niese; Confidential Administrative Assistant Deb Braden, Information Services Director Howard Rakes

3. Approval of Agenda
Motion by Russell to approve the agenda. Seconded by Ambelang. All present Voting Aye. Motion carried.

4. Department Head Reports
   a) Howard Rakes – Information Services Director
Howard Rakes reported on the duties of the Information Desk. They work daily with interlibrary requests, pulling materials for Courier. They direct people on the use of the copier machines, technology, computer problems and looking for specific information. They are in charge of the Historical Room, Teen programming, and the Summer Reading program for Teens and Adults. Howard has been the new Information Services Director since February 2015. Prior Howard was an Adult/Courier Page for the past 2 ½ years. He is working on his Masters in Library Science at UW-Milwaukee which he will complete at the end of December 2015. The Board thanked Howard for his presentation on the Information Services Department.

5. Disposition of the minutes of the regular meeting of April 15, 2015.
Motion by Hoekstra, seconded by Ambelang to approve the minutes of the regular meeting of April 15, 2015. All present Voting Aye. Motion carried.

6. Disposition of the vouchers to be paid from the 2015 budget after May 19, 2015.
Motion made by Russell seconded by Hoekstra to approve payment of the vouchers to be paid from the 2015 budget after May 19, 2015. Roll Call Vote taken. Aye --Ambelang, Hoekstra, Hull, King, Miller, Russell. All present Voting Aye. Motion carried.

None

8. Correspondence
Thank you from Chi-Hi’s Flags for the Fallen – Travel Team for the donation of scrap metal. Email from Kara Ripley – DPI consultant with the Badger Link system. She reported that the Chippewa Falls Library has experienced an impressive amount of hints to the Badger Link website. They would like to feature the Chippewa Falls Public Library in mid-July.

9. Management report
Director Niese presented the Management Report. He talked about highlights from the report. He reported that we had 11 – 16 patrons at our Author Reads. The LVCV Scrabble Bee was help at 29 Pines, a few of
the members from the Library Board and Joe participated and had a great time. Joe and Sue Rada have been in discussion with Citizens Community Bank about a collaboration between the Library and the bank for a movie night in August. It would take place in August with the bank paying for all the expenses. They will be meeting with the Park Board next week about the permits. The Historical Room has been rearranged so that the new renovated bookcases have been moved back into the space. So now all the Wisconsin Collection is located in the room. Joe met with Nickolas Butler about an Author visit in September. He is from the Fall Creek area. The United Way Community Block Party is scheduled for September. The Library will be participating since this is a good tool to sign up patrons for Library cards. It will be held at Irvine Park.

10. Committee reports
   a) None

11. Current Business
    a) Job Changes
    Director Niese presented a proposal to change the split Reference/processing Clerk position to fulltime Reference Department and give the 10 hours of processing to an Adult Courier Page position. He presented the Budget change prepared by the City to the Board. After much discussion of the request, it was decided to take up the request at a future meeting after the budget is looked at.
    b) Technological updates for Large Meeting Room
    Director Niese discussed the need to update the Large Meeting Room with Technological changes. He presented a packet of possible purchases to enhance the room. The Board after reviewing the packet asked Niese to come to the Board at the next meeting with a proposal for the updates. The updates would come from the Budget under Building Improvements.

12. Announcements
    a) None

13. Items for future consideration.
    a) Discuss the possibility of having a Student Representative on the Library Board.
    b) Impact on Mayor Appointments to the Board. Should it be posted?
    c) How we get appointments to represent the County?
    d) Have Lynn Bauer from the City come and talk about the relationship between the City and the Library. Do this close to Budget time.
    e) Stacy Miller leaving Board with the June Meeting.

14. Adjournment
    Motion made by Russell, second by Hull to adjourn. All present voting Aye. Motion carried. Meeting adjourned at 5:52 p.m.

Respectfully Submitted,
Deb Braden, Confidential Administrative Assistant