

**Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
October 11, 2017**

1. Call to Order

Meeting was called to order by Board President Sarah Jones at 5:00 p.m.

2. Roll Call of Members

Members Present: Ambelang, Hoekstra, Jones, King, Newton, Pamperin

Members Absent: Rasmus

Others Present: Director Joe Niese; Confidential Administrative Assistant Deb Braden

3. Approval of Agenda

Motion by King seconded by Ambelang to approve the agenda as amended. All present Voting Aye.

Motion carried.

4. Disposition of the minutes of the regular meeting of September 13, 2017.

Motion made by Hoekstra seconded by King to approve the minutes of the regular meeting of September 13, 2017. All present Voting Aye. Motion carried.

5. Disposition of the vouchers to be paid from the 2017 budget after October 17, 2017.

Motion made by Hoekstra seconded by Newton to approve payment of the vouchers to be paid from the 2017 budget after October 17, 2017. Roll call Vote take. Aye – Ambelang, Hoekstra, Jones, King, Newton, Pamperin. All present Voting Aye. Motion carried.

6. Public appearances by citizens.

None

7. Correspondence

A thank you from the United Way for participating in the Community Block Party. A donation of a book to the Library from the Chippewa Valley Gem & Mineral Society to thank the Library for letting them display their gems and minerals before their show in April.

8. Management report

Director Niese presented the Management Report. He talked about highlights from the report. The Library has submitted Omitted Budget sheets to the City to include estimates for replacing the window on the Children's side that is leaking cold air in the building, and the entrance doors that are starting to be non-repairable. In programming working with Police Chief Matt Kelm on some upcoming programming.

9. Committee reports

a) None

10. Current Business

a) **Large Meeting Room Reception**

The picture for the room is in and Director Niese is working on the plaque. Discussion followed with the date being tabled until we know when the plaque will be ready for the room.

b) **2018 Holiday Calendar**

Motion made by Hoekstra, second by Ambelang to approve the 2018 Holiday Calendar. All present Voting Aye. Motion carried.

c) Security Breach

Director Niese shared the correspondence from IFLS about a security breach in the MORE's patron database. Discussion followed. A media release about the Library patron's records data breach will be send out by IFLS this week.

11. Closed Session under WI Statutes 19.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: to:

a) Personnel request

May return to open session.

Motion made by Newton, seconded by Hoekstra to go into Closed Session under WI Statues 19.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employer over which the governmental body has jurisdiction or exercised responsibility to discuss personnel request to include Director Niese. Roll Call Vote taken. Aye Ambelang, Hoekstra, Jones, King, Newton, Pamperin. All present Voting Aye. Motion carried 5:15 pm.

. Motion made by Ambelang, seconded by King to return to open session. All present Voting Aye. Motion carried. Returned to open session 5:25pm.

Personnel request is granted.

12. Announcements

- a) Director Niese shared a handout on a Webinar that Jenna from Children's Services did in October.
- b) A handout on the Principles of Public Library System Redesign Structure was also addressed..

13. Items for future consideration.

- a) Work on the Building Operations Manual- will do in December 2017.
- b) Library Strategic Long-Range Plan will be started on in November 2017.

14. Adjournment

Motion made to adjourn by Ambelang seconded by Pamperin. All present Voting Aye. Motion carried. Meeting adjourned at 5:37 p.m.

Respectfully Submitted,
Deb Braden, Confidential Administrative Assistant