

**Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
September 13, 2017**

1. Call to Order

Meeting was called to order by Board President Sarah Jones at 5:00 p.m.

2. Roll Call of Members

Members Present: Ambelang, Hoekstra, Jones, Rasmus

Members Absent: King, Newton, Pamperin

Others Present: Director Joe Niese; Confidential Administrative Assistant Deb Braden, Library Science Student Christine Hill

3. Approval of Agenda

Motion by Ambelang seconded by Rasmus to approve the agenda. All present Voting Aye. Motion carried.

4. Disposition of the minutes of the regular meeting of August 9, 2017.

Motion made by Hoekstra seconded by Rasmus to approve the minutes of the regular meeting of August 9, 2017. All present Voting Aye. Motion carried.

5. Disposition of the vouchers to be paid from the 2017 budget after September 19, 2017.

Motion made by Hoekstra seconded by King to approve payment of the vouchers to be paid from the 2017 budget after September 19, 2017. Roll call Vote take. Aye – Ambelang, Hoekstra, Jones, Rasmus. All present Voting Aye. Motion carried.

6. Public appearances by citizens.

Library Science Student Christine Hill was observing the Board of Trustees Meeting for classroom work.

7. Correspondence

None

8. Management report

Director Niese presented the Management Report. He talked about highlights from the report. The Library has wrapped up the Summer Reading Program. It was very successful again this year. The Elvis program and the Eclipse program was well attended. The Eclipse program was very successful with community members sharing the 100 glasses provided by the Library. The Movie in the Park was cancelled by the Bank due to the weather forecast that proved correct. New cameras have been installed and are ready to go. The City is working on replacing the back door on the Library and they will be opening bids for the roof in the next week.

9. Committee reports

a) Minutes of the Ad Hoc Committee Meeting on August 16, 2017.

Motion made by Ambelang, seconded by Hoekstra to approve the minutes of the Ad Hoc Committee Meeting on August 16, 2017. All present Voting Aye. Motion carried.

10. Current Business

a) Large Meeting Room Naming

Motion made by Hoekstra, seconded by Rasmus that the name of the large meeting room will be the Virginia O. Smith Meeting Room. All present Voting Aye. Motion carried. Director Niese will get a plaque

for the outside of the meeting room naming the room the Virginia O. Smith Meeting Room and also a photograph of Virginia with approved wording will be located inside the meeting room. A date for a reception will be set for November at the next meeting of the Board of Trustees

b) Animal Policy

Motion made by Hoekstra, second by Rasmus to approve the Animal Policy as presented with addition of adding leash requirements. All present Voting Aye. Motion carried.

c) 2018 Budget Approval

Director Niese presented the 2018 Budget for approval. There is again a 0% increase directive from the City. The Library is submitting two items to the Omitted Budget Request. One for an increase in IFLS costs under the Contracted Services and one for New Equipment in this case computers which are on a schedule for replacement. No action was taken.

11. Announcements

a) None

12. Items for future consideration.

- a) Update of Building Operations Manual- will do during an upcoming meeting.
- b) Library Strategic Long-Rang Plan will do with whole board.
- c) Fine free Library

14. Adjournment

Motion made to adjourn by Hoekstra seconded by Ambelang. All present Voting Aye. Motion carried. Meeting adjourned at 5:34 p.m.

Respectfully Submitted,
Deb Braden, Confidential Administrative Assistant