

**Minutes of the  
Meeting of the Chippewa Falls Public Library Board of Trustees  
February 12, 2020**

**1. Call to Order**

Meeting was called to order by President Jan Drehmel at 5:00 p.m.

**2. Roll Call of Members**

Members Present: Ambelang, Drehmel, Hiess, Jones, King, Newton

Members Absent: Russell

Others Present: Director Joe Niese, Confidential Administrative Assistant Deb Braden

**3. Approval of Agenda**

Motion by King seconded by Jones to approve the agenda. All present Voting Aye. Motion carried.

**4. Report on Technical Services by Jeanne Peterson**

Jeanne Peterson from Technical Services gave a report on the Technical Services Department. She shared statics on the work they are doing in the Department.

**5. Current Business**

**a) Page Wage**

The page wage was discussed. The Board gave Director Niese the directive to come back next month with the exact amount an increase would cost the Library.

**b) Annual Report Review**

The Board of Trustees reviewed the finished Annual Report for 2019. Motion made by King, seconded by Ambelang to submit the Annual Report. All Present Voting Aye. Motion carried.

**c) Meeting Room Policy**

Director Niese when over the changes to the Meeting Room Policy mostly housekeeping changes. Motion made by Jones, seconded by King to accept the changes to the Meeting Room Policy as presented. All present Voting Aye. Motion carried.

**d) Self-check and security gates**

Director Niese presented the options to replace the self-check and security gates. The Board of Trustees asked him to contact the vendor to come in and meet with them sometime in the next couple of months so they can ask questions directly. Director Niese will contact the vendor representative and set up a meeting.

**6. Disposition of the minutes of the regular meeting of January 15, 2020.**

Motion made by Jones seconded by King to approve the minutes of the regular meeting of January 15, 2020. All present Voting Aye. Motion carried.

**7. Disposition of the vouchers to be paid from the 2019 budget after February 18, 2020.**

Motion made by Jones seconded by King to approve payment of the vouchers to be paid from the 2019 budget after February 18, 2020. Roll call Vote taken. Aye – Ambelang, Drehmel, Hiess, Jones, King, Newton. All present Voting Aye. Motion carried.

**8. Disposition of the vouchers to be paid from the 2020 budget after February 18, 2020.**

Motion made by Jones seconded by Ambelang to approve payment of the vouchers to be paid from the 2020 budget after February 18, 2020. Roll call Vote taken. Aye – Ambelang, Drehmel, Hiess, Jones, King, Newton. All present Voting Aye. Motion carried.

**9. Public appearances by citizens.**

None

**10. Correspondence**

A thank from Girls Scouts for the meeting space available to them each year and CRI for presentation by Director Niese at their facility. A thank to Jessi Peterson and Jenna Gilles-Turner for support the United Way "Read to Me" event.

**11. Management report**

Director Niese presented the Management Report. He highlighted details from the report. Good start to the year. Pizza Hut fundraiser made \$5,742 for the Book First program for the Library. It was the number one in the nation.

**12. Committee reports**

a) None.

**13. Closed Session under WI Statutes 19.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, "to**

**a) Director Evaluation**

Motion made by King, seconded by Newton to go into Closed Session under WI Statues 9.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility "to discuss Director Evaluation with Board of Trustees and Director. Roll Call Vote taken. Aye, Ambelang, Drehmel, Hiess, Jones, King, Newton. All present Voting Aye. Motion carried. When to closed session at 6:05 pm.

Motion made by Hiess seconded by Newton to return to open session at 6:20 pm.

**14. Announcements**

a) none.

**15. Items for future consideration.**

a) none

**14. Adjournment**

Motion made to adjourn by Ambelang seconded by King. All present Voting Aye. Motion carried. Meeting adjourned at 6:25 p.m.

Respectfully Submitted,  
Deb Braden, Confidential Administrative Assistant