

**Minutes of the  
Meeting of the Chippewa Falls Public Library Board of Trustees  
February 10, 2021**

**1. Call to Order**

Meeting was called to order by President Hiess at 5:01 p.m.at City Hall Council Chambers.

**2. Roll Call of Members**

Members Present: Drehmel, Hiess, Jones, King, Newton, Russell

Absent: Ambelang

Others Present: Director Joe Niese, Confidential Administrative Assistant Deb Braden,

**3. Approval of Agenda**

Motion by Russell seconded by Jones to approve the agenda. All present Voting Aye. Motion carried.

**4. Disposition of the minutes of the Board of Trustees meeting of January 13, 2021.**

Motion made by Drehmel seconded by King to approve the minutes of the Board of Trustees meeting of January 13, 2021. All present Voting Aye.

**5 Disposition of the vouchers to be paid from the 2020 budget after February 16, 2021.**

Motion made by Jones seconded by Newton to approve the vouchers to be paid from the 2020 budget after February 16, 2021. Roll Call Vote: Voting Aye: Drehmel, Hiess, Jones, King, Newton and Russell. Motion carried.

**6. Disposition of the vouchers to be paid from the 2021 budget after February 16, 2021.**

Motion made by Russell seconded by King to approve the vouchers to be paid from the 2021 budget after February 16, 2021. Roll Call Vote. Voting Aye: Drehmel, Hiess, Jones, King, Newton and Russell. Motion carried.

**7. Public Appearances**

None

**8. Correspondence**

None

**9. Management report**

Director Niese presented highlights from the Management Report. The new year is off and running. Children's Department is working on new programming. They have been also working on new programming options for the Young Adults. Crafty creations for adults are being well received with participants signing up each month for a packaged craft. This is in cooperation with the SDRC.

**10. Committee Reports**

a) None

## **11. Current Business**

### **a) Pandemic Library Services**

Director Niese noted that we are in the 10<sup>th</sup> month of the pandemic. The Library continues to have pickup and Kiosk traffic especially with tax season upon us. Hold numbers are up and other services such as fax, copies and tax forms are keeping the Library busy. We are hoping for a March 1<sup>st</sup> reopening with the prior services of 10 patrons at a time but it depends on how the County's opening February 15 goes. The City opening will determine the Library's opening. The plan is ready when we get the go ahead.

### **b) Annual Report Review**

The annual report has been okay from IFLS to be ready to file with the Department of Public Instruction. This year it included detail about how the Library handled COVID. Motion made by King seconded by Drehmel to submit the 2020 Annual Report. Roll Call Vote: Voting Aye: Drehmel, Heiss, Jones, King, Newton and Russell. Motion carried. President Heiss will sign and it will be submitted by the deadline of Friday, February 12, 2021.

### **c) Self-check**

Director Niese has received two quotes. Bibliotheca and Envisionware. After talking with the Eau Claire, River Falls and Menomonie Libraries it would be in our best interest if we follow their recommendation. Director Niese will talk more with River Falls Library about their choice and get back to the Board with a recommendation. In March the Board will decide whether a committee should be formed to further explored the self-check options.

## **12. Announcements**

None

## **13. Items for future consideration**

- a) Self-check
- b)

## **14. Adjournment**

Motion made to adjourn by King seconded by Russell. All present Voting Aye. Motion carried.  
Meeting adjourned at 5:35 p.m.

Respectfully Submitted,  
Deb Braden, Confidential Administrative Assistant