

**Minutes of the  
Meeting of the Chippewa Falls Public Library Board of Trustees  
December 9, 2020**

**1. Call to Order**

Meeting was called to order by President Hiess at 5:00 p.m. at City Hall Council Chambers.

**2. Roll Call of Members**

Members Present: Ambelang, Drehmel, Hiess, Jones, King arrived at 5:34 pm, Newton, Russell

Others Present: Director Joe Niese, Confidential Administrative Assistant Deb Braden,

**3. Approval of Agenda**

Motion by Russell seconded by Jones to approve the agenda. All present Voting Aye. Motion carried.

**4. Report on Reference Department by Howard Rakes.**

Howard Rakes gave a report on the Reference Department. He told that the reference department was working on some Adult programming for the upcoming Winter season. He also spoke about the different ways the Department has been operating during the pandemic.

**5. Closed Session under WI Statutes 19.85(1) "Considering employment promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility "to: a) Pay raises for fulltime staff, director and Administrative Assistant. B) Personnel updates.**

Motion made by Russell, seconded by Drehmel to go into Closed Session under WI Statutes 9.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility "to discuss pay raises for fulltime staff, director and Admin Assistant and discuss personnel updates with only Director and Board of Trustees present. Roll Call Vote taken. Aye, Ambelang, Drehmel, Hiess, Jones, Newton, Russell. All present Voting Aye. Motion carried. When to closed session at 5:05 pm.

Motion made by Ambelang seconded by Newton to return to open session at 5:24 pm.

Motion made by Newton, seconded by Jones to approve the 2% raise for fulltime staff, Director, Admin. Assistant as proposed by the City. Roll Call Vote taken. Aye, Ambelang, Drehmel, Hiess, Jones, Newton, Russell. All present Voting Aye. Motion carried.

**6. Disposition of the minutes of the Board of Trustees meeting of November 11, 2020.**

Motion made by Drehmel seconded by Russell to approve the minutes of the Board of Trustees meeting of November 11, 2020. All present Voting Aye.

**7. Disposition of the vouchers to be paid from the 2020 budget after December 15, 2020.**

Motion made by Russell seconded by Drehmel to approve the vouchers to be paid from the 2020 budget after November 17, 2020. Roll Call Vote: Voting Aye: Ambelang, Drehmel, Hiess, Jones, Newton and Russell. Motion carried.

## **8. Public Appearances**

None

## **9. Correspondence**

Thank you for Main Street for participating in the Halloween Drive Thru. Thank you from a patron for everything the Library is doing during the pandemic. A thank you for the books to the Family Support.

## **10. Management report**

Director Niese presented highlights from the Management Report. The Library is working on replacing their iPads. He is working with the County to purchase a couple laptops with the increased online programming and zoom meetings. December will be a slow month since this is typically the month we have SuperYule and programming is winding down for the year.

## **11.. Committee Reports**

a) None

## **12. Current Business**

### **a) Community Foundation**

Director Niese shared the Community Foundation report for the year. This has been set up for a roll over so no action is necessary.

### **b) 2021 Board of Trustees Meetings Calendar**

The 2021 Board of Trustees Meeting Calendar was shared with the Board.

### **c) Pandemic Library Services**

Director Niese shared with the Board hold the Library has been operating since the in person closure of the Library on November 15<sup>th</sup>. Everything is working well with patrons coming into the Lobby one person at a time to pick up their holds. The staff has also been accommodating some patrons by pulling them reading materials. There has been limited copies and faxes made so to keep the staff from handling other patron's materials. We will be revisiting the Library's closure at the next meeting in January.

## **13. Announcements**

None

## **14. Items for future consideration**

- a) mobile self-check
- b)

## **15 Adjournment**

Motion made to adjourn by Drehmel seconded by King. All present Voting Aye. Motion carried. Meeting adjourned at 5:47 p.m.

Respectfully Submitted,  
Deb Braden, Confidential Administrative Assistant