

**Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
September 15, 2021**

1. Call to Order

Meeting was called to order by President Hiess at 5:00 p.m. at Chippewa Falls Public Library Virginia O. Smith Meeting Room.

2. Roll Call of Members

Members Present: Ambelang, Drehmel, Hiess, Jones, King, Russell

Absent: Newton

Others Present: Director Joe Niese, Confidential Administrative Assistant Deb Braden, City Finance Manager Lynn Bauer

3. Approval of Agenda

Motion by King seconded by Jones to approve the agenda. All present Voting Aye. Motion carried.

4. Current Business

a) Positions compensation

Discussed compensation for the Circulation Assistants. Motion made by Russell, seconded by Ambelang to move the present Clerk I employees into the Circulation Assistant position and increase their compensation to \$19.04 per hour. Roll Call Vote: Voting Aye: Hiess, Ambelang, Russell, Jones, Drehmel and King. Motion carried.

Discussed compensation for Administrative Assistant. Motion made by King, seconded by Russell to increase the Administrative Assistant to \$18.54 per hour. Roll Call Vote: Voting Aye: Hiess, Ambelang, Russell, Jones, Drehmel and King. Motion carried.

Discussion on new positions of Clerk II and Children's Department Assistant. Motion made by Ambelang and seconded by King to approve \$14 per hour for the new positions. Roll Call Vote: Voting Aye: Ambelang, Drehmel, Hiess, Jones, King and Russell. Motion carried.

Discussed changing job title of page to Clerk I. Motion made by Drehmel, seconded by Ambelang to approve \$12 per hour for the page/Clerk I position. Roll Call Vote: Voting Aye: Hiess, Ambelang, King, Drehmel, Jones and Russell. Motion carried.

Motion made by Drehmel, seconded by Russell that all pay raises will start as of 9/16/2021. Roll Call Vote: Voting Aye: Hiess, Ambelang, Drehmel, Jones, King and Russell. Motion carried.

Ambelang left at 5:45 pm.

5 Disposition of the minutes of the Board of Trustees meeting of August 18, 2021.

Motion made by Jones seconded by King to approve the minutes of the Board of Trustees meeting of August 18, 2021. All present Voting Aye. Motion carried.

6. Disposition of the vouchers to be paid from the 2021 budget after September 21 2021.

Motion made by Russell seconded by King to approve the vouchers to be paid from the 2021 budget after September 7, 2021. Roll Call Vote. Voting Aye: Ambelang, Drehmel, Hiess, Jones, King, and Russell. Motion carried.

7. Public Appearances

None

8. Correspondence

Thank you from a patron for the services during the pandemic.

9. Management report

Director Niese talked about highlights from the Management Report. It has been a busy August. A few programs were held in person. Getting ready for the installation of the new entrance doors starting September 27th. Also, the sidewalk will be replaced in front of the Library due to a tripping hazard. Patrons will be able to pick up holds at the garage door entrance but no in Library services will be held.

10. Committee Reports

a) None

13. Announcements

None

13. Items for future consideration

- a) Review salary steps
- b) Review Administrative Assistant position

14. Adjournment

Motion made to adjourn by Drehmel seconded by King. All present Voting Aye. Motion carried.
Meeting adjourned at 6:10 p.m.

Respectfully Submitted,
Deb Braden, Confidential Administrative Assistant