

**Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
December 15, 2021**

1. Call to Order

Meeting was called to order by Vice-President Ambelang at 5:00 p.m. at Chippewa Falls Public Library Virginia O. Smith Meeting Room.

2. Roll Call of Members

Members Present: Ambelang, Drehmel, Jones, King, Newton, Russell

Absent: Hiess

Others Present: Director Joe Niese, Confidential Administrative Assistant Deb Braden

3. Approval of Agenda

Motion by King seconded by Drehmel to approve the agenda. All present Voting Aye. Motion carried.

4. Disposition of the minutes of the Board of Trustees meeting of November 10, 2021.

Motion made by King seconded by Russell to approve the minutes of the Board of Trustees meeting of November 10, 2021. All present Voting Aye. Motion carried.

5. Disposition of the vouchers to be paid from the 2021 budget after December 21, 2021.

Motion made by Jones seconded by Russell to approve the vouchers to be paid from the 2021 budget after December 21, 2021. Roll Call Vote. Voting Aye: Ambelang, Drehmel, Jones, King, Newton and Russell. Motion carried.

6. Public Appearances

None.

7. Correspondence

Thank you from Main Street for Joe Niese consenting to be the Grand Marshal for the 31st Annual Bridge to Wonderland Parade.

8. Management report

Director Niese talked about highlights from the Management Report. A lot of activity in November including the rap up of the Food for Fines and Give A Kid a Book. Received a number of grants including one from the Master Gardener's which includes renovating the area behind the brick wall.

9. Current Business

a) Processing Fee

Motion made by Jones, seconded by King to eliminate the processing fee. All present Voting Aye. Motion carried.

b) Zoom meetings

At this time no other City Department is doing zoom. The Board would like to investigate being able to do zoom from the Library. Director Niese will contact the County IT about this possibility.

c) Community Foundation Report

The Board of Trustees each received a copy of the yearly report. At a further meeting they would like the Director of the Community Foundation to explain the details of the report.

10. Closed Session under WI Statutes 19.85(1) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. “To

a) Pay raises for fulltime staff, director and Admin. Assistant

b) Director Evaluation

Motion made by Russell, seconded by King to go into closed session under WI Statutes 19.85(1) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, “to consider pay raises for fulltime staff, director and Admin. Assistant and Director evaluation. Roll Call Vote: Voting Aye: Ambelang, Drehmel, Jones, King, Newton and Russell. Motion carried. Time: 5:30pm.

Motion made by Russell, seconded by King to return to open session. Time 5:48pm.

Motion made by Russell, seconded by King to approve the 2% pay raise for fulltime staff, Director, and Admin. Assistant and to approve the next step increase for the Director. Roll Call Vote: Voting Aye: Ambelang, Drehmel, Jones, King, Newton and Russell. Motion carried.

Evaluation of the Director will be at the next regularly scheduled Board of Trustees Meeting in January. A Special Board of Trustees Meeting will be held the week before on January 5th when surveys that are being send to Library Employees will be discussed and the Board will finalize the Director evaluation process.

11. Announcements

a) None

12. Items for future consideration

- a) Evaluation of the Director in January
- b) Community Foundation in February
- c) Library needs

14. Adjournment

Motion made to adjourn by Russell seconded by King. All present Voting Aye. Motion carried. Meeting adjourned at 5:58 p.m.

Respectfully Submitted,
Deb Braden, Confidential Administrative Assistant