

**Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
December 14, 2022**

1. Call to Order

Meeting was called to order by Amy Ambelang at 5:00 p.m. in the Virginia O. Smith Meeting Room.at the Chippewa Falls Public Library.

2. Roll Call of Members

Members Present: Ambelang, Drehmel, King, Martell, Russell

Members Absent: Jones, Newton

Others Present: Director Joe Niese, Confidential Administrative Assistant Deb Braden.

Introductions were made to the new board member Heather Martell who is replacing Jason Hiess as the council member representative.

3. Approval of Agenda

Motion by Russell seconded by King to approve the agenda. All present Voting Aye. Motion carried.

4. Disposition of the minutes of the Board of Trustees meeting of November 9, 2022.

Motion made by Drehmel seconded by King to approve the minutes of the Board of Trustees meeting of November 9, 2022. All present Voting Aye. Motion carried.

5. Disposition of the vouchers to be paid from the 2022 budget after December 20, 2022.

Motion made by Russell seconded by King to approve the vouchers to be paid from the 2022 budget after December 20, 2022. Roll Call Vote. Voting Aye: Ambelang, Drehmel, King, Martell and Russell. Motion carried.

6. Public Appearances

None.

7. Correspondence

Thank you to the Children's Department from Stillson Elementary for talking to them about how books change lives around the World.

8. Management report

Director Niese talked about highlights from the Management Report. November had a lot of programming with good attendance. The Book Bike is set to arrive sometime this month. A policy will be needed on the Book Bike. We will work on this after it arrives.

9. Current Business

a) January 16th closing due to City Wide Closing for training.

Monday, January 16th is a City-Wide Training Meeting at the Heyde Center for the Arts. It includes a speaker on customer interaction, breakout sessions and team building. Motion made by King, seconded by Martell to close the Library like the rest of the City All present Voting Aye. Motion carried.

b) Board President replacement

Due to President Hiess no longer being on the Board a replacement for president is needed. Motion made by King, seconded by Drehmel to elect Amy Ambelang for Board President. Roll Call Vote. Russell, Drehmel, King, Ambelang Voting Aye. Martell sustained. Motion carried.

10. Closed Session under WI Statues 19.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. "To

a) Pay raises for fulltime staff, partime staff, Director and Admin. Assistant excluding Clerk I.

Motion made by Russell, seconded by Martell to go into Closed Session under WI Statues 19.85(1)" Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. "To pay raises for fulltime staff, partime staff, Director and Admin. Assistant excluding Clerk I. to include the Director.

Roll Call Vote: Voting Aye: Ambelang, Drehmel, King, Martell and Russell. Time: 5:26 pm

Motion made by King seconded by Drehmel to return to open session Time 5:35 p.m.

Motion made by Russell, seconded by Drehmel to approve the 3% pay raise for fulltime staff, Director, and Admin. Assistant and to approve the next step increase for the Director. Roll Call Vote: Voting Aye: Ambelang, Drehmel, King, Martell and Russell. Motion carried

11. Announcements

none

12. Items for future consideration

- a) Another quote for the bathroom update
- b) January Director evaluation

13. Adjournment

Motion made to adjourn by Drehmel seconded by King. All present Voting Aye. Motion carried. Meeting adjourned at 5:40 p.m.

Respectfully Submitted,
Deb Braden, Confidential Administrative Assistant